

23 September 2020, 14:30 - 16:00 CET
Virtual meeting

MINUTES

Attendees Marco de Niet (MdN, Chair), Georgia Angelaki (GA), Fred Truyen (FT), Sara Di Giorgio (SdG), Susan Hazan (SH), Stephan Bartholmei (SB), Rob Davies (RD), Albert Verhaar (AV), Zuzana Malicherova (ZM), Maaïke Verberk (MV), Alba Irollo (AI), Steven Claeysens (SC), Antoine Isaac (AI)

Apologies Julia Fallon (JF)

Actions

- **Action 2020 recurring: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro, and update the list of actions on Basecamp.**
- **Action 2020-43: ZM - to organise a meeting of SH, MDN, ZM, SC, AI, RD to further address issues facing the Research community SG.**
- **Action 2020-44: ZM - to create a Doodle poll in order to identify an ideal date for the MC meeting in December.**
- **Action 2020-45: MB - to contribute parts of the annual report 2020 and activity plan 2021 by early October, ZM to finalize both reports.**

1. Approval of minutes and pending actions from 26 August 2020

The minutes of the last meeting were approved. All the action points from the previous meetings were completed except for action 35, the rest is ongoing.

2. ENA Communities

- *Community updates: Impact, Research and Tech community*

The complete community updates were collected [here](#).

Research community

SC explained that the community SG has been struggling with various issues related to differences in workload expectations and overlap of the community and TF related tasks that have been lagging behind (the community work progress to some extent depends on the TF progress). Although the SG members are generally committed to community work, they have struggled with dedicating sufficient amount of time to it. These circumstances have resulted in a situation where the community has not been able to make the best use of its potential, which

also complicates planning of the activities in 2021. Most of the activities (webinar, blogs) are coordinated and produced by AI.

The present members briefly discussed strategic direction and ideal scope of and format for the Research community activities. The community scope is very diverse, covering a broad range of different strands of work, but the community format is highly relevant and keeps being a strong asset for the digital humanities and research field. Strategically, the community could choose a specific audience to focus on, such as practitioners in digital humanities, and at the same time open up to new synergies.

Tech - and to some extent also Impact - community finds itself in a similarly difficult situation when it comes to utilizing its potential, operationalization, and lack of commitment, resources, and time of the SG members. The present members concluded that these issues might be common for some other communities covering a broader scope of topics, and are a result of learning in progress. These problems could only be addressed superficially at this stage as they might need further investigation. The communities seem not to be functioning equally efficiently most likely due to their size, how broad or narrow the scope of activity is, whether there is an active project (e.g. Indices, Europeana Schoolnet, etc.) that supports the activities by providing additional resources, personal involvement of the EF staff, level of engagement the SG, etc. The Covid-19 related travel and meeting restrictions may have also hindered the work progress and the level of commitment of members. These issues need to be reevaluated in order to enhance the community's operational capacity across the board. For the time being, the Board advised the SGs to start with defining realistic short and medium term objectives and make sure those will be reflected on Pro.

→ **Action 2020-43:** ZM - to organise a meeting of SH, MDN, ZM, SC, AI, RD to further address issues facing the Research community SG.

Impact community

Ad Polle and Nicole McNeilly joined the SG to support the community management. The community needs a new communication channel because Basecamp has not proved to be an effective one. To that end, MV explained the community plan to use the infrastructure created by Indices project. Olivier Schulbaum as the Indices project - and the impact TF - chair has presented the participation platform, which is supposed to be launched as an open source tool for community engagement. At the moment, the platform is limited for testing by the project partners but from October onwards it will be open to external communities as well. The Enumerate survey may also be included in the platform testing. Another tool being part of the project is a self assessment tool and a dashboard developed for CHIs to be able to assess their readiness for digital transformation. This tool is currently intended mainly for professionals directly involved in CHIs, but at a later stage, it will hopefully also be open to end users as an application for voting, surveys, meeting organisation etc. Both tools will be open for benchmarking and peer-reviews in the near future.

The community is organising a webinar series in collaboration with Common Culture project, which will start at the end of September and will take place monthly on different topics including Impact Playbook (communication about publication of the phase 2 has been in hold). The Impact Lite TF's start has been postponed to September and it will start focusing on providing online material and training people to be able to lead impact workshops.

EuropeanaTech

A major work progress has been achieved by the AI TF elaborating use cases of 60 respondents. The report of that has been [published on Pro](#). The SG has been discussing the budget relocation and proposal of having its own grant programme. The Tech SG has put forward a standing request to organise a Tech dedicated event or to have a separate Tech strand at the 2020 event, but the conference's organising committee took a different approach. As a result, the community might consider organising a spring event on their own. AV explained that the Tech conference could not be organized this year for various reasons - due to the persisting crisis situation it has become impossible to organise an originally intended physical conference, while the Tech event doesn't fit very well with a purely virtual format. Also, the 2020 conference is already 3-day long and adding the Tech conference on top of that would be too time consuming. The EF's intention is to try organising a physical event next year, at least locally.

3. Next MC meeting

- Date and format

The Board agreed to have the next MC meeting on two half days in the first half of December 2020.

→ **Action 2020-44:** ZM - to create a Doodle poll in order to identify an ideal date for the MC meeting in December.

- Tentative agenda points

The following topics were identified as agenda points for the meeting:

- Introduction of newly elected Councillors
- 2021 Community work plan discussion/review
- Impact of Covid on digital transformation as a reflection on the year and continuation of the previous conversation, including follow up on the sensemaking workshops' report if by then ready.
- EAF update focused on aggregation policy recommendations for the DCHE
- Kick off of the Membership WG or an inclusivity/diversity community - this will depend on progress of the New Professionals TF. The WG would probably be better placed to address the topic of diversity across various areas like education, research etc. It will be up to the new MC to decide in the end whether some of the current communities would be dropped or new ones would be formed.
- Social programme for the new and leaving Councillors

4. Update on Europeana 2020

SH has provided an update on the latest development with regards to the planning of the 2020 event. The Selection Committee for Europeana2020 has been installed (with Loa being an MC representative) and discussed the selection criteria for proposal submission, which are going to form 70% of the conference programme. The remaining 30% will be covered by keynote speakers each morning (on policy, human dimension, and GLAM in digital transformation), and

on one of the afternoons (mirror world and utopia). The timeline for the call for proposals, intended to reach audiences beyond the ENA by a Twitter blast, is as follows:

- 30 September - 1 October: Europeana staff will check if all proposals are complete.
- 1-8 October: First round of rating based on forms and videos.
- 8 October: Organising proposals based on the ratings from high to low. The SC will meet to discuss the outcomes. SH explained that although the selection will initially be based on scores, the committee will also look at the quality of individual proposals and try to combine them if needed.
- 9-10 October: Europeana staff will create programme scenarios with several suggestions.
- 10 - 15 October: Second selection round.
- 16 October: final review and programme finalisation by the Programme Committee.

At this point, the Committee hasn't seen many proposals, therefore the original deadline might be extended and the call further promoted. SH encouraged the rest of the Board to tweet one or more of the Pro news and contribute to the Twitter blast. Community members and SGs are also free to submit proposals on behalf of the community.

- Division of work: GA documents preparation
 - [Annual report 2020 and Activity Plan 2021](#)

Board members agreed to divide the content of the annual report 2020 and activity plan 2021 and contribute their individual parts by early October.

→ **Action 2020-45:** MB - to contribute parts of the annual report 2020 and activity plan 2021 by early October, ZM to finalize both reports.

5. Recurrent agenda items

- Update on EF governance restructuring
 - Election of ENA representative on AB

GA was elected by the Board to be the ENA representative on the new Foundation Advisory Board. The next task will be to recruit and select the rest of the members for the Supervisory Board.

- Approval: new membership requests

SH pointed to the fact that many of the individual member pages on Pro are empty. ZM will bring this up with the EF Pro cross-team.

- Update on ENA membership & election campaign 2020

Over 1600 people have confirmed their membership and around 40 members decided to terminate their membership to this date. The last two reminders will be sent out by the end of September. The [MC election campaign](#) started on 1 September but so far only two candidates have stepped up. The elections need to be actively promoted not only by the EF staff in the newsletter and on social media, but also by all the Board members and Councillors.