



# GENERAL ASSEMBLY MINUTES 2022

# ATTENDEES

- Management Board of Europeana Network Association including
  - Rob Davies - Chair
  - Sofie Taes - Vice-chair
  - Milena Dobрева - Treasurer
  - Marianna Marcucci
  - Fred Saunderson
  - Dafydd Tudur
- Members Council
- Participating Members of Europeana Network Association
- Representatives of the Europeana Foundation
- Europeana Aggregators' Forum

# OPENING & INTRODUCTION

The [General Assembly meeting](#) was held as half a day online meeting on 3 November 2022. The sessions were chaired by the [Management Board](#) members and focused on important Network Association (hereinafter referred to as ENA) formalities. Rob Davies and Sofie Taes as the Chair and the Vice-chair, together with Harry Verwayen on behalf of the Europeana Foundation and Kerstin Herlt on behalf of the Europeana Aggregators' Forum, welcomed 155 attending members, and gave an overview of the core governance-related matters on the agenda. The programme revolved around ENA achievements and strategic priorities for next year in light of the European data space for cultural heritage; activity highlights and achievements of the seven ENA Communities, and their plans towards implementation of the data space; and approval of the formal ENA documents.

# ACHIEVEMENTS OF ENA COMMUNITIES

In this session, activity highlights and achievements of the seven ENA Communities, and their plans towards implementation of the data space in 2023 were presented by the Community Chairs and Managers Peter Soemers, Steven Claeysens, Altheo Valentini, Henk Alkemade, Ad Pollé, Fred Saunderson and Susan Hazan.

# APPROVAL OF FORMAL DOCUMENTS

Marianna Marcucci presented the minutes of the General Assembly meeting 2021, Rob Davies presented the highlights of the ENA activities in 2022, and Sofie Taes outlined the priorities for 2023. The financial reports were presented by Milena Dobрева, and the approval process of formal documents online was launched by Fred Saunderson and Dafydd Tudur.



## Minutes of the General Assembly meeting 2020

### [Minutes of the General Assembly meeting 2021](#)

As part of the provisional voting procedure, the General Assembly was invited to ask questions, comment and approve the minutes of the Europeana General Assembly Meeting 2020. 96% of the attending Members approved the minutes.

## Annual Report 2021 and Activity Plan 2022

### [Network Association Annual Report 2022](#)

The Annual Report provides an overview of key achievements in terms of ENA membership, collaboration efforts, community membership and highlights, ENA governance, budget and communications.

### [Network Association Activity Plan 2023](#)

The Activity Plan outlines current key themes for discussion in the ENA, elaborates on specific priority actions for 2023, the current organisation of work in the ENA, and events and activities per quarter as foreseen throughout the year.

Following the presentations, the General Assembly was invited to approve the Annual Report 2022 and Activity Plan 2023. 94% of the attending Members approved both the Activity Plan, and the Annual Report respectively.

# Financial Reports

## [Network Association Financial report 2021](#)

Milena Dobreva presented a Financial Report for 2021, and provided a 2022 budget update together with a proposed budget for 2023.

In 2021, in total the Association spent €34,599 less (30 %) than budgeted. This is due to the fact that all the planned meetings and events took place online, due to the Covid-19 pandemic travel-related restrictions. This also included activities of the ENA Communities and Task Forces, which also spent less than anticipated.

Over the period of January - September 2022, the ENA spent almost 21% of the total budget. Main categories were underspent, however a large part of the community budget would be spent in the period of September-December 2022. Based on the overall forecast, it was foreseen that up to 77% of the

budget would be spent by the end of the year, with around €14,000 left.

## [Network Association Provisional Budget 2023](#)

The proposal for 2023 budget is based on the Foundation's contribution to the activities of the Association amounting to €63,420, which includes a forecast of the underspend for 2022. The structural annual budget for the ENA is €49,500 per year, in line with previous years. As of this year, it was agreed that any underspend of the ENA budget after the end of a calendar year, can be fully used for the year after, or to be held in reserve. The proposed 2023 budget is structured in a different way than before, reflecting the actual costs and level of financial support which is devoted to ENA's work, including a larger part of the overall Europeana Initiative budget dedicated to or available to ENA members in various ways (Foundation staff

## Launch of 2022 voting

supporting the ENA's work, training, community and capacity building activities).

The General Assembly was invited to approve the Financial Report for 2021 together with a proposed budget for 2023. The Members approved both reports by 83% and 81% respectively.

This year, ENA did not hold the Members Council elections. However, Fred Saunderson and Dafydd Tudur invited the present members to cast their vote electronically to approve all the formal reports, and to contact [network@europeana.eu](mailto:network@europeana.eu) in case of any problem with the voting email or the URL link.





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