

# EUROPEANA NETWORK ASSOCIATION

GENERAL ASSEMBLY MINUTES 2018

# 1. ATTENDEES

- Management Board of Europeana Network Association
- Merete Sanderhoff - Chair
- Max Kaiser - Vice-chair
- Paul Keller - Treasurer
- Johan Oomen
- Uldis Zarins
- The Members Council
- The participating Members of Europeana Network Association
- Harry Verwayen - Executive Director of Europeana Foundation
- Guests including keynote speakers.

## 2. OPENING & INTRODUCTION

### Highlights 2018 & Priorities 2019

The General Assembly meeting was held at the Technisches Museum Wien on 5 December 2018. The General Assembly session was chaired by the [Management Board](#) members and focused on important Network Association formalities. Merete Sanderhoff, the Chair, welcomed everyone and gave a brief overview of the core governance-related matters on the agenda. Merete chaired the meeting in absence of Joke van der Leeuw-Roord, who has been overseeing the Network Association governance. The financial reports were presented by Paul Keller and the elections were launched by Max Kaiser and Uldis Zarins.

Merete underlined the requirement of the Dutch law voting method to perform a show-of-hand voting during this meeting, which will be complemented by the subsequent electronic voting, in relation to the minutes of the General Assembly meeting 2016, financial reports, Association annual report 2018 and activity plan

for 2019. Therefore, every decision taken in this meeting will be accepted provisionally, on the condition that a majority of the voting Europeana Network Association (hereinafter referred to as ENA) votes in favour thereof during the following electronic voting period.

Merete first presented the main highlights of the Association activities in 2018 and outlined some of the main priorities for 2019. Throughout 2018, the operational landscape of Europeana initiative has been in the process of transformation. Under the new open procurement system of the Europeana core service funding (Europeana DSI4), which came into effect in September 2018, the European Commission drives the activities and strategy of Europeana while focusing on cultural heritage innovation through digital transformation. The Europeana Foundation as an operator of the DSI service facilitates the activities of Europeana as a common initiative. The ENA has become a



The Europeana Network Association AGM 2018, Europeana, Netherlands, CC BY

separate entity on its own within the Europeana ecosystem, but continues to function in a close cooperation with the Europeana Foundation. Another main highlight of this year was the transformation of ENA governance around communities of interest, and the launch of

six new Network communities. The proposal on formation of the ENA communities of interest was made based on the final recommendations of the Network Participation Framework Task Force of 2017 and on the Council and the Board meeting discussions that took place in December 2017. The primary objective of the community structure was to address the existing needs of the ENA while making the participation and membership feel more personal, rewarding, and based on a sense of belonging and ownership.

Therefore, while building on the existing Europeana resources and long-term activities dedicated to technological development and innovation, research, education, copyright-related issues, impact work and communication campaigns and outreach, the following six communities were approved and officially launched at the MC meeting in July 2018: EuropeanaTech, Europeana Copyright, Europeana Impact, Europeana Research, Europeana Education, and Europeana Communicators Group. These communities aim to create a space where ENA members come to work together to cultivate and share knowledge, expertise and best practices around a specific topic or area of common interest. They function based on the newly created

terms of reference, currently undergoing final approval of the Council. Communities are intended for and dedicated to the ENA members with an interest in specific topic. In 2018, there were four active Task Forces and six active working groups. They now formally belong to the ENA communities, depending on their specific topic.

Throughout 2018, the ENA was celebrating the European Year of Cultural Heritage through cross-border activities related to the Migration campaign and its collection days around Europe. The Association's activities focused on expanding its membership and actively engaging the existing members. As a result of these efforts, between January and December, the membership number increased by around 600 members. The current Association membership stands at almost 2200 individual members. On average, around 40 new members were registering with the ENA every month.

The Members Council is currently composed of 36 members, out of which 28 will need to step down at the end of the year. Therefore, 28 seats will be available in this year's elections. The 2018

elections started with an elections campaign on 24 September and resulted in 89 candidates coming forward. The voting period will start later during this session and will run until 14 December. The results of the elections will officially be announced on 18 December. The new Management Board will be elected in January 2019 following the Members Council elections in December. Merete announced that she will remain in a close collaboration with the ENA as a representative on the European Commission's DCHE Subgroup.

Active engagement of the Association members and growing the Network have been and will remain one of the key topics of focus in 2019. The current priority is therefore to have a strong Network in place that can support the core mission of Europeana, and to make it more active and vibrant. Merete asked the present guests to help achieve these goals and make an impact together.

## 3. Minutes

### General Assembly Meeting 2017

#### [Minutes of the General Assembly Meeting 2017](#)

The General Assembly was invited to ask questions, comment and approve the minutes of Europeana General Assembly Meeting 2017 by raising hands. The Members raised hands and approved the minutes.

## 4. Network Association

### Annual Report 2018 and Activity Plan 2019

#### [Network Association Annual Report 2018](#)

#### [Network Association Activity Plan 2019](#)

The General Assembly was invited to approve the Annual Report 2018 and Activity Plan 2019. The Members raised hands and approved the Report and the Plan.

# 5. Financial Reports

## Network Association Financial report 2017

### Provisional Budget 2019

Paul Keller presented a financial report for 2017, and provided a 2018 budget update together with a proposed budget for 2019.

The budget for 2017 was approved by the ENA AGM on 8 November 2016. The ENA operational budget consists of travel costs related to the Members Council, other costs (elections and meeting related costs), and funding for Task Forces. In total, we have spent €9.637 less than budgeted, primarily due to the Task Forces spending significantly less than anticipated. The overspend on other costs mainly consists of venue and catering costs for the Members Council meetings and is partially balanced by a corresponding underspend for travel costs. The underspend has happened primarily during the art of the project covered by the DSI2 funding

and had to be returned to the general DSI2 budget maintained by the Europeana Foundation.

The 2018 budget is expected to be slightly overspent on the Members Council meetings and other mainly meeting related costs. Around 50% of the budget will be spent on communities (including Task Forces and Working Groups) as a result of transitioning to the community driven model. About €17.000 will be drawn from the DSI4 budget allocation which is right on target. The proposal for 2019 is based on a contribution from Europeana Foundation to the activities of the ENA amounting to €50.000 per year. All Funding for the 2019 budget comes from the Europeana DSI4 budget and has been secured at this stage.

The General Assembly was invited to approve the financial report for 2017/2018 together with a proposed budget for 2019. The Members raised hands and approved the Report.


# 6. Launch

## Elections and Voting

2018 Members Council elections started during this session and ran until 23h59 on 14 December 2018. 89 candidates have come forward to fill 28 open seats and each ENA member could cast up to 28 votes. The newly-elected Councillors will serve a 3-year term. The results of the elections will be announced on 19 December and the new Council will start on 1 January 2019. The ENA members can contact [network@europeana.eu](mailto:network@europeana.eu) if they face any problem with the voting email or the URL link.





 europeana.eu

 @EuropeanaEU



Co-financed by the Connecting Europe  
Facility of the European Union